

Culture Matson Community Chest Funding Process



FAQs

- 1. What do I do if I have an idea for funding?**
 - 2. Is the funding for one off projects or can I apply for recurrent funding?**
 - 3. Is there a limit to how much funding I can apply for?**
 - 4. How do I know if I should apply for Culture Matson Funding?**
 - 5. How do I apply for funding?**
 - 6. What happens after my bid has been submitted?**
 - 7. What happens if there are objections to my application?**
 - 8. What happens after I have my funding and I deliver my project?**
 - 9. What happens if I don't spend all of the funding or my project doesn't go to plan?**
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1. What do I do if I have an idea for funding?

If you have an idea for funding, then bring it to the Culture Matson meeting. This is a chance for you to share your ideas and for the Culture Matson group to explore and talk through your assumptions and potential costs. The group can also look at other funding routes that may be available so that the funds in the Community Chest can go further.

2. Is the funding for one off projects or can I apply for recurrent funding?

Funding is available for one off funding and recurrent funding. Just let the group know when you talk through your idea at the Culture Matson meeting. If applications are recurrent then the group can look at whether longer term funding streams may be available. There is a question on the form where you will be asked what you need.

3. Is there a limit to how much funding I can apply for?

Funding is not capped and each application is discussed with the alliance before an application is made. The Community Chest budget is sent to the group every month so it is worth checking how much is remaining before you ask for funding.

4. How do I know if I should apply for Culture Matson Funding?

After you have talked through your idea at the meeting, the group will be able to tell you if they think the bid is strong and if it can't be funded anywhere else. If this is the case please apply. They may also have ideas to strengthen/adapt your bid that you can consider.

5. How do I apply for funding?

There is an application form which you can fill in online. This is a document shared on a digital platform, Airtable, and the information on it can be seen by everyone in Culture Matson. You will have received access to this document with Culture Matson minutes but if you haven't you can request access to it from:

Sarah O'Donnell. Email sarahodonnell@gl4.org.uk

CM Creative Catalyst Email hello@creategloucestershire.co.uk

The form will ask you about your project idea, how you have consulted with the community, look at costs and if you have any match funding. **You do not need match funding to receive funding.** If you need any support with completing the form please contact Sarah or the creative catalyst.

6. What happens after my bid has been submitted?

The application will be circulated to all Culture Matson members. There is a 14 day deadline for members to object. If there are no objections the funding will be allocated. If you are successful you will be contacted and advised how to invoice for your funding. It is normally paid within 7 days of receipt of your invoice.

7. What happens if there are objections to my application?

If there is an objection to the bid, then a small group will be formed to review the application. This group will be made up of three members of Culture Matson, who have no interest in the bid. They have the final decision as to whether or not your application should be accepted for funding or refused. If it is accepted, you will be contacted and advised how you can access your funding. If the bid is refused, then the group will be able to offer advice and support of other potential funding options or ways in which the bid may be strengthened or adapted.

8. What happens after I have my funding and I deliver my project?

Everyone who receives Culture Matson funding should gather data to evaluate their project. This can be returned in a variety of formats – impact statements, statistics, photographs, or videos. This information can then be shared with members of the Culture Matson group and our funders. This information will be an opportunity for us all to share our learning and ideas for the future.

9. What happens if I don't spend all of the funding or my project doesn't go to plan?

Sometimes funding is allocated and the project may not be delivered for a variety of reasons. If there are problems talk them through with the group as another partner may be able to support you. If the project cannot be delivered after other options are explored then the funding should be returned to the Community Chest. This money can then be used for future projects.

Implemented September 2023. To be reviewed September 2024.

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